

**Organization By-Laws  
Kansas Cattlemen's Association**

- Section 1** The association shall be known as the Kansas Cattlemen's Association.
- Section 2** We, the undersigned cattle growers are representative of the grassroots level of cattle production in the state of Kansas. We do hereby associate ourselves to advance the interest of cattle growers in the state of Kansas and for mutual protection and benefit of our industry.
- Section 3** The board of directors shall be elected by mail-in ballot received from the membership after the annual meeting. The executive committee shall consist of a president, vice-president, secretary and treasurer, who shall be appointed by the Board of Directors. Sixty (60) days after the annual meeting, the election results will be available.
- Section 4** The Chief Executive Officer (CEO) shall be appointed by and report to the board of directors as a non-voting position. The duties of the chief executive officer will be to oversee and manage the daily business operations of the association. Employees, directors, and members shall act in the interest of KCA and shall conduct themselves in an ethical and responsible manner.
- Section 5** Term limits shall be set as follows: There will be three members with three year terms, three members with two year terms, and two members with one year terms. Following the first year of transition, elected board member terms will be three years. Thereafter, any board members term that has expired must wait one year to be eligible for re-election.
- Section 6** The affairs of the association shall be managed by the Board of Directors.
- Section 7** The executive committee is empowered to fill any vacancy that may occur by death, or otherwise, in their own body, or among the officers of the association, and the person so appointed shall hold office until the next annual meeting.
- Section 8** The Board of Directors shall continue to meet as regularly scheduled after the election process. The transition of the Board shall occur in April each year. Each year during the transition day, the Board shall meet to appoint the executive committee. Any four members of the Board of Directors shall constitute a quorum. Board meetings may be held by conference call and individual board members may participate by phone at live meetings if allowed by the board.
- At each annual meeting the Board of Directors shall make a report to the association members on all matters requiring attention and shall recommend such measures as they deem necessary.
- Section 9** The president shall preside at all meetings of the association, and may call special meetings on the written or verbal request of three members of the Board of Directors.
- Section 10** The vice-president shall preside in the absence of the president, and perform all duties of the office of the president.

- Section 11** The secretary shall keep accurate minutes of all transactions of this association, shall have charge of all books and papers of the association, shall keep a roll of the members shall keep a correct account of all monies received, and pass the same to the treasurer; the secretary shall write and send all communications as directed by the executive committee. The financial statements shall be reviewed or audited, as determined by the Board of Directors.
- Section 12** The treasurer shall keep receipts for and pay out all monies of the association, keep a correct account of all funds received and paid out, and make a report at each annual meeting of the association, and at such other times as the executive committee may direct, of all transactions of his office, producing therewith vouchers for all monies paid out. There shall be four board members authorized to sign for disbursement of funds. All such disbursements must have signatures by such person or persons as determined by the Board of Directors.
- Section 13** The order of business shall consist of:
1. Reading the minutes of last meeting
  2. Treasurer's Report
  3. Old Business.
  4. Reports of officers.
  5. New Business.
  6. Adjournment
- Section 14** Every agriculture producing member shall be entitled to one vote.
- Section 15** A written proxy approved as genuine by the executive committee, may be voted at any meeting of the association, provided said proxy is in the hands of a regular employee of the member giving the same.
- Section 16** The membership fee shall be one-hundred dollars for annual dues for the ensuing year.
- Section 17** Any member failing to pay his dues after receiving two notices within sixty days in writing from the secretary shall cease to become a member of the association.
- Section 18** This constitution and by-laws shall not be annulled or amended except at an annual meeting and then ratified by a mail-in ballot. A simple majority of the members present at the annual business meeting and then two-thirds mail-in ballots received are required for passage or approval. Association resolutions are determined by a simple majority of members voting for the policy at the meeting and then ratified by majority vote from a mail-in ballots received.
- Section 19** Notification of the annual meeting shall be sent 30 days prior to that date to all current members.
- Section 20** All voting members of the association must be a current paid member prior to the start of the annual meeting to receive voting rights and to receive a ballot for that year.

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Current for 2022